

Focus On Illinois

The Hook-Up in Illinois:

Making the CONNECTION Between HIGH SCHOOL &

GREAT

JOBS CAREERS FUTURES!

Earning Power

Experience

Learning

Pride

Honor Future

Self-

Discipline

Adventure

Leadership



EXPLORE INSIDE



A Resource for Young People Exploring Peaceful
Possibilities for Their Future: Focus on Illinois

AFSC Great Lakes Region 2009



American Friends
Service Committee

Quaker values in action

MAKING THE CONNECTION FROM HIGH SCHOOL TO A GREAT FUTURE:

A Resource for Young People Exploring Peaceful Possibilities for Their Future

Making the Connection is a resource for young people exploring peaceful possibilities for their future. AFSC is a Quaker peace and justice organization. We believe that young people often join the military because they believe there are no other alternatives. We have created this guide to help young people see the full range of options available to them.

According to the *National Priorities Project, Recruitment 2006*, thirteen of the 100 counties that are most heavily recruited by the military are located in the Great Lakes Region, two of which are in Illinois: Cook County and Lake County. This guide, while useful to youth throughout IL, is most useful to young people in those two counties.

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<http://www.afsc.org/chicago/truth-recruitment/default.htm>

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To order, please contact Darlene Gramigna at 312/427-2533 or email

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Please consider adopting a school by making a donation that would allow the distribution of this booklet at a high school of your choice.

American Friends Service Committee's Great Lakes Regional Office developed this regional guide based on *What's Next*, written and published by AFSC's National Youth and Militarism Program and *Great Jobs, Careers, and Future* written and published by AFSC's Pasadena Office and the Coalition Against Militarism in our Schools. The cover was adapted from Pasadena's *Great Jobs, Careers, and Futures*.

We have attempted to list resources that may be of use to young people; however, AFSC does not endorse or guarantee any of the organizations or programs in this document. All information contained in this publication is subject to changes by the individual institutions offering the programs. If you need further information, or have suggestions that should be

EDITOR'S NOTE: Information paraphrased and *excerpted* (in italics) from websites listed.

included in this publication, or if you want to support our efforts in helping young people in their pursuit of nonviolent careers, please contact us at the above address.



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Service Committee**

Quaker values in action

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SECTION ONE: GETTING STARTED

GETTING STARTED: WHAT'S NEXT?

You may almost be out of high school or preparing to make other life transitions. You're not sure what's next, but you know you're in for some changes—a temporary job, a new school, even taking a year or two off from college or a career to explore.

Do you want to:

Have an adventure?

Go to college?

Earn money for college?

Serve your country or community?

Try out a new career?

Making the Connection is designed to help high school students and other young adults begin to explore peaceful possibilities for their future. This guide will list lots of ways to get the advice, education, and experiences you need to find and keep rewarding, exciting, and well-paid jobs and careers. We hope this guide will help you begin to see the many choices around you; however, we strongly suggest that you also meet with a career counselor at your high school, college, or adult school or seek out career counseling at a local community organization for more information and to help plan next steps.

The Internet is a tool that will lead you to many, many opportunities. New choices come up everyday! The public library is a great place to start. Most branches offer free classes on how to use the Internet, as well as free Internet access. **NOTE:** *Use your best judgment when using the Internet: be cautious when giving out personal information, even your email.*

Remember: You do not need to decide right now what you want to do with your whole life, but the decisions you make now can help you prepare for a career that will bring you financial security and fulfillment.

PREPARING FOR THE JOURNEY

When you're making changes—from high school or something else—not knowing can be the hardest part. It may help to:

- **Get Help:** Talking to career counselors or adults you trust can help you make good decisions.
- **Search the Internet:** The Internet is a great resource. Many libraries and community groups will let you use the Internet for free.
- **Take Small Steps:** When in doubt, make a smaller change instead of a huge leap.
- **Find What's Exciting to You:** Reflect on what inspires you and what you feel passionate about. Then, find a job that allows you to live your passion every day.
- **Experiment:** Test reality by taking action (take a class, apply for a job, get an internship).
- **Surround Yourself with People Who Support You:** Connect with people who believe in you, provide healthy support, and provide constructive criticism.

PLANNING A CAREER:

TAKING THE MYSTERY OUT OF WHAT'S NEXT

Do you know now what career you want? If your answer is, "No," you're not alone. It may help to think about your interests, your skills, your education and training options, and your resources. Exploring all of your options is an important first step down any path. If you need help, you'll find resources for learning about jobs and careers.

Several free tools are online or at most job counselors' offices that can help you research careers and even learn about yourself and what kind of job you might enjoy. Please note, however, that while online tests can be interesting and helpful to get you thinking about all of your options, you are the ultimate expert on you.

IN-PERSON HELP

It's best to talk with people who are "in the know." In addition to talking with your school counselors, people at job fairs, ministers, parents or friends of parents, here are a few government resources and community centers that may be able to help you.

Many of the community groups and job training sites found on pages 24-30 can help.

IL DEPARTMENT OF EMPLOYEE SERVICES (IDES)

www.ides.state.il.us/

The IL Department of Employee Services (IDES) has a great website that allows you to: research different careers, find tips on writing a resume, research the labor market, and much more! There is a whole section dedicated to youth services. Check out the website or call 888-FOR-IETC.

IDES also has Illinois Employment and Training Centers (IETC), many of which are **COMPREHENSIVE ONE STOP CAREER CENTERS** (see sidebar), throughout the state. To find an IETC near you, go to www.ides.state.il.us/ietc/network/index.asp or 888-367-4382. To find the One Stop Center closest to you, go to <http://www.servicelocator.org/>.

YOU SHOULD KNOW!

It's true most of the time that you can just change jobs or quit, but there is one major exception. If you decide to join the military, leaving can result in a dishonorable discharge, which could harm your future employment opportunities. Also, it is difficult to switch jobs in the military. So, if you train as a cook, don't expect to switch to a computer tech later. And skills and certifications you learn in the military may have no civilian counterpart once you leave the military.

Beware: Red Tape

Many of the following government programs offer good services, but accessing them can be challenging. **Be persistent** – call ahead to make certain the office closest to you offers the services you need!

IL Comprehensive One Stop Career Centers (*a partial list*)

COOK COUNTY: CHICAGO WORKFORCE CENTERS		
SOUTHWEST Daley College 7500 S. Pulaski 773/884-7000	NORTHSIDE 4740 N. Sheridan 773/334-4747	PILSEN 1657 S. Blue Island Ave. 312/243-5100
COOK COUNTY		
Arlington Heights 723 W. Algonquin Rd 847/981-7400	Burbank 5608 W. 75 th Place 708/458-0500	Chicago Heights 1010 Dixie Highway 708/709-3000
Evanston 1615 Oak Avenue. 847/864-3530	Harvey 14829 Dixie Highway 708/596-2325	Maywood 35 S. 19 th Ave. 708/338-6900
LAKE COUNTY		
Grayslake College of Lake County 800 Lancer Lane 847/543-7400	Waukegan 1 N. Genesee St. 847-377-3450	

❑ IL SKILLS MATCH <http://www.illinoisskillsmatch.com/>

Once you create a free account at IL Skills Match, you will be linked with available jobs in IL that match your skills, credentials, and job preferences. Many of the One Stop Career Centers also offer IL Skill Match. Check the website for more locations.

❑ JOB CENTER OF LAKE COUNTY

www.lakecountyjobcenter.com

Lake County's job center site includes extensive information for young people – including employment training that pays young people while they learn a trade or even earn their GED. For more information visit their website or call 847/377-3447.

COMPREHENSIVE ONE STOP CAREER CENTERS

Many of these “one stop service centers” offer: career counseling; free-job related telephone, internet, fax, and copy services; GED exam preparation; ESL classes; information on schools and training programs. Many offer youth services including: help writing your resume and preparing for job interviews and job and internship search services. Some centers can even help you find: money to help cover your living expenses and childcare while in training and financial aid sources. One stop centers are operated by the IL Department of Employee Services (IDES) and the city of Chicago.

ONLINE HELP:

You can also go to career websites online, but there's no substitute for talking with professional job counselors. Many websites have information useful for exploring job opportunities and training programs and even finding jobs. Browse, but make certain you use your best judgment – be cautious when giving out personal info!

Online!

Check out:

• 300 Best Jobs Without a Four-Year Degree, by Michael Farr. (JIST Works; 2005).

- ❑ **Career Voyage:** <http://www.careervoyages.gov/>

You can explore hundreds of different careers, learn about job prospects and educational requirements for those jobs, and even watch videos about what they are like! The CAREER COMPASS will also help you match your interests with career choices.

- ❑ **America's Career InfoNet:** <http://www.acinet.org/acinet/>

Look here to find out about wages and employment trends, occupational requirements, state-by-state labor market conditions, employer contacts nationwide, financial aid information, and an extensive career resource library online.

- ❑ **Occupational Outlook Handbook:** <http://www.bls.gov/oco/>

This is a great site for information about hundreds of different types of jobs – such as teaching, practicing law, and nursing. The OOH tells you: the training and education needed, job responsibilities, average wages, and job prospects.

- ❑ **What Interests You?:**

<http://www.bls.gov/k12>

Find jobs that match your interests at this US Department of Labor site.

- ❑ **IL Career Resource Center:**

www.ilworkinfo.com/icrn.htm

Explore careers in Illinois: research the requirements, pay, and responsibilities of many jobs. Read about IL's labor market and find a list of the fastest growing occupations in IL.

- ❑ **Career and Tech School Finder:**

<http://www.khake.com>

Explore vocational and technical careers, check out the skills employers really want, and even find a trade school.

- ❑ **Princeton Review Career Quiz:**

http://www.princetonreview.com/cte/quiz/career_quiz1.asp

Create a free account and complete a 24-question quiz to identify your interest and style and link to careers that may be a match. You can then learn about the requirements, pay, and day-to-day characteristics of that job.

Do you want to be:
An artist? A zoologist?
A teacher?
An actor? A bus driver?
A social worker?
A politician?

While we have only featured those careers that appear on the "Fastest Growing Jobs" or "Best Bet Jobs" lists in this guide, there are thousands of other career possibilities . . . many of which are included in the online websites linked here or at your career counselor's office!

EXPLORING THE POSSIBILITIES

Most of the new jobs out there today are in service industries—businesses that: sell items (retail), move people (tourism) or money (banking), or provide services (education, legal help, health care). Many service jobs are in retail. That's why it may not be hard to find low paying retail jobs at fast food restaurants or in the mall. Some careers in retail can be dead ends, depending on what other training you get and whether you will be able to rise in the ranks quickly enough to offset the initial low wages.

Landing a different type of job that pays on the higher end usually means getting specialized training and skills. A good idea, in this economic climate, is to "job shadow". Start to learn what people do in different jobs. Once you see actual possibilities, you'll have a better idea of what you'll want to do. **There are choices: you'll just have to look around to see them!**

JOB SHADOW:

To "shadow" or follow an adult friend at his or her job, ask questions, watch what he/she does, and/or look for an internship or apprenticeship.

THE 20 FASTEST GROWING JOBS IN THE UNITED STATES

The numbers of openings in these jobs are expected to grow the fastest during the next five to seven years. The *Fastest Growing Occupations, 2004-14 From the Bureau of Labor Statistics, 2007*, lists the following careers:

1. Network Systems & Data Communications Analyst 2. Personal and home care aides 3. HOME HEALTH AIDES 4. COMPUTER SOFTWARE ENGINEERS, APPLICATIONS 5. Veterinary technologists and technicians 6. PERSONAL FINANCIAL ADVISORS 7. Makeup artists, theatrical and performance 8. MEDICAL ASSISTANTS 9. VETERINARIANS 10. SUBSTANCE ABUSE AND BEHAVIOR DISORDER COUNSELORS	11. SKIN CARE SPECIALIST 12. Financial Analyst 13. SOCIAL AND HUMAN SERVICE ASSISTANTS 14. Gaming surveillance officers and gaming investigators 15. PHYSICAL THERAPIST ASSISTANTS 16. PHARMACY TECHNICIANS 17. FORENSIC SCIENCE TECHNICIANS 18. DENTAL HYGIENIST 19. MENTAL HEALTH AND SUBSTANCE ABUSE SOCIAL WORKERS 20. MARRIAGE AND FAMILY THERAPISTS
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CHECK IT OUT! Jobs labeled in CAPITAL LETTERS are in the health care field.

<http://www.bls.gov/emp/emptab21.htm>

ILLINOIS BEST BET JOBS!

A “Best Bet Job” is defined as a job that: combines a high growth rate with a large number of annual openings and pays well for the level of training/education.

ON THE JOB TRAINING

RECEPTIONISTS AND INFORMATION CLERKS:

Answer inquiries and obtain information for general public, customers, visitors, and other interested parties.

Starting Pay: \$9.05 per hour

NURSING AIDES, ORDERLIES/ATTENDANTS:

Guard, patrol, or monitor premises to prevent theft, violence, or infractions of rules.

Starting Pay: \$8.99

SALES REPS, WHOLESALE/ MANUFACTURING:

Sell goods for wholesalers or manufacturers to businesses or groups of individuals.

Starting Pay: \$19.35

DENTAL ASSISTANTS: Assist dentist, set up patient and equipment, and keep records.

Starting Pay: \$11.77

MEDICAL ASSISTANTS: Perform administrative and certain clinical duties under the direction of physician.

Starting Pay: \$11.01

GENERAL MAINTENANCE & REPAIR WORKERS:

Perform work involving the skills of two or more maintenance or craft occupations to keep machines, mechanical equipment, or the structure of an establishment in repair.

Starting Pay: \$11.93

ELECTRICIANS: Install, maintain, and repair electrical wiring, equipment, and fixtures.

Starting Pay: \$22.65

MACHINISTS: Set up and operate a variety of machine tools to produce precision parts and instruments.

Starting Pay: \$11.63

COMPUTER SOFTWARE ENGINEERS, APPLICATIONS:

Develop, create, and modify general computer applications software or specialized utility programs.

Starting Pay: \$28.62

VOCATIONAL SCHOOL AFTER HIGH SCHOOL

AUTOMOTIVE SERVICE TECHNICIANS AND MECHANICS:

Diagnose, adjust, repair, or overhaul automotive vehicles.

Starting Pay: \$11.27

WELDERS, CUTTERS, SOLDERERS & BRAZERS:

Use hand-welding, flame-cutting, hand soldering, or brazing equipment to weld or join metal components or to fill holes, indentations, or seams of fabricated metal products.

Starting Pay: \$11.96

2 YEARS OF COLLEGE (ASSOCIATE'S DEGREE)

REGISTERED NURSES: Assess patient health problems and needs, develop and implement nursing care plans, and maintain medical records.

Starting Pay: \$12.24

COMPUTER SUPPORT SPECIALISTS: Provide technical assistance to computer system users.

Starting Pay: \$15.23

RADIOLOGIC TECHNOLOGISTS/TECHNICIANS: Take X-rays and CAT scans or administer nonradioactive materials into patient's blood stream for diagnostic purposes.

Starting Pay: \$18.07

4 YEARS OF COLLEGE (BACHELOR'S DEGREE)

REGISTERED NURSES: See description above.

ACCOUNTANTS AND AUDITORS: Examine, analyze, and interpret accounting records for the purpose of giving advice or preparing statements.

Starting Pay: \$20.10

COMPUTER SYSTEMS ANALYSTS: Analyze science, engineering, business, and all other data processing problems for application to electronic data processing systems.

Starting Pay: \$26.91

All information excerpted from the 2008 IL Occupational Outlook in Brief. For more information, including the BEST BET jobs requiring graduate degrees AND other jobs with large numbers of annual openings, see: <http://lmi.ides.state.il.us/wagedata/statewages.htm>

FOCUS ON HEALTHCARE

Healthcare offers it all: well-paying work that's on the cutting edge of science and technology, the opportunity to serve others, and excellent potential for advancement.. **More than half of the nation's 20 fastest growing jobs are in the healthcare field.** Healthcare careers featured on the nation's fastest growing list and those that qualify as IL "best bet" jobs are featured below.

Many schools and programs can help prepare you for a career in healthcare; some are listed below each description. **See page 35 for school contact information.** Find additional schools at <http://www.allalliedhealthschools.com/>. *Description, requirements and pay based on the **Occupational Outlook Handbook** at <http://www.bls.gov/oco/>. Pay is the median [middle] income in 2006.*

<p>Dental Hygienist: Examines and cleans teeth; teaches good oral hygiene; does basic procedures. Requirements: Associate degree from accredited program, license to practice Pay: \$24.63 to \$35.67 an hour Cook: KKC, WWC, PSC, TC, WRHC Lake: CLC</p>
<p>Dental Assistant: Aids a dentist in treating patients, keeps medical records, prepares rooms, assists dentist during procedures, performs basic procedures Requirements: On the job training, high school diploma or GED to enroll in dental assisting programs (usually 1 year or less to complete) Pay: \$14.52 per hour Cook: ISHC, EV-BR Lake: Not Available</p>
<p>Home Health Aide: Works in residential care facilities or homes to help disabled, ill, elderly, or injured people; does basic medical tasks (e.g. gives oral medications, check pulse, temperature, and respiration); helps bathe, dress, and groom patients. Requirements: HS diploma or GED required for most positions, certification once hired Pay: \$10.67 per hour <i>Check Illinois Department of Public Health at 217/758-5133 for more info on programs.</i></p>
<p>Personal and Home Care Aide: Helps the elderly, disabled (mentally and physically), and ill in their homes; assists with housekeeping, shopping, cooking, and grooming. Requirements: On the job training, certification once hired. Pay: \$8.54 per hour</p>
<p>Medical Assistant: Performs administrative (answering phones, scheduling appointments, updating records) and clinical (taking medical history and vital signs, assisting doctor) duties. Requirements: Formal program in medical assisting; usually takes one year (certificate) or 2 years (associates degree) Pay: \$26,290 per year Cook: CET, HTC, MXC, WWC, MC, NBC, OCC, SSC, SCJ, COT, WRHC, CAI, EC-BR, EC-MP, FC Lake: RFU</p>

SCHOOLS: Find Contact Information on Page 35

AIMMC: Advocate IL Masonic Medical Center	ATH: Advocate Trinity Hospital
CAI: Coyne American Institute	CET: Center for Employment Training
CLC: College of Lake County	COT: College of Office Tech
CSU: Chicago State University	DPU: DePaul University
EC-BR: Everest College Burr Ridge	EC-MP: Everest College Marionette Park
FC: Fox College	GSU: Governors State University
HTC: Harry Truman College	ISHC: IL School of Health Careers
KKC: Kennedy King College	MC: Morton College
MVC: Morrain Valley College	MXC: Malcolm X College
NBC: Northwestern Business College	NP: North Park

Physician Assistant: Practices medicine under supervision of doctor; can serve as primary care provider. Requirements: Masters degree; license to practice. Pay: \$74,980 per year Cook: MXC Lake: RFU															
Registered Nurse: Treat patients, support and advise families, record medical histories, perform basic tests, give medications, and more. Requirements: License to practice, Associates Degree (2-3 years), Bachelors (4 years); diploma and masters programs also available. Pay: \$57,280 per year Cook: NP, CSU, RDC, DPU, HTC, KKC Lake: CLC															
Nurses Aides, Orderlies, and Attendants: Guard, patrol, or monitor premises to prevent theft, violence, or infractions of rules. Requirements: On the job training Pay: \$11.14 per hour															
Physical Therapist: Helps patients improve mobility, relieve pain, and prevent or limit permanent physical disabilities. Requirements: Master's degree or PhD; license to practice Pay: \$66,200 per year Cook: UIC (doctorate), NWU (doctorate) Lake: RFU (doctorate)															
Physical Therapist Assistant: Helps physical therapists; performs procedures including exercise, ultrasound, and massages and report outcomes to therapist. Requirements: associates degree, license to practice Pay: \$41,360 per year Cook: OCC, MC, CAI Lake: Not Available															
Physical Therapist Aide: Helps physical therapist; prepares the room, answers phones, and completes paperwork. Requirements: On the job training Pay: \$24,080 per year															
Occupational Therapist: <i>Rehabilitate[s] people with mental, physical, emotional or developmental impairments; helps people recover from injuries or illness and return to daily activities and to learn to live with permanent injury.</i> Requirements: Master's degree or PhD, license to practice Pay: \$60,470 per year Cook: CSU, GSU, RU, UIC Lake: NA															
Occupational Therapist Assistant: Helps the occupational therapist; assists people learn proper movement (e.g. from wheelchair to a bed) and exercises; and records and reports effects to therapist. Requirements: Associates degree or certificate Pay: \$33,590 per year Cook: SSC Lake: NA															
DIAGNOSTIC MEDIAL SONOGRAPHERS (ULTRASONOGRAPHERS): Use x-rays, magnetic resonance imaging, ultrasounds to diagnosis patients. Requirements: Associates or bachelor's degrees Pay: \$56,160 per year Cook: NMH, RU, SSC, TC Lake: NA															
RADIOLOGIC TECHNOLOGISTS AND TECHNICIANS: Perform x-rays and other diagnostic imaging procedures Requirements: Certificate, associates, or bachelor's Pay: \$48,170 per year Cook: AIMMC, ATH, MXC, MVC, SSC, SFC, TC, WWC Lake: CLC															
<p style="text-align: center;">SCHOOLS: Find Contact Information on Page 35</p> <table> <tr> <td>NMH: Northwestern Memorial Hospital</td><td>OCC: Oakton Community College</td></tr> <tr> <td>OHC: Olive Harvey College</td><td>PSC: Prairie State College</td></tr> <tr> <td>RDC: Richard Daley College</td><td>RFU: Rosalind Franklin University</td></tr> <tr> <td>RU: Rush University</td><td>SCJ: Spanish Coalition for Jobs</td></tr> <tr> <td>SFC: St. Francis Hospital</td><td>SSC: South Suburban College</td></tr> <tr> <td>TC: Triton College</td><td>UIC: University of Chicago</td></tr> <tr> <td>WWC: Wilbur Wright College</td><td>WRHC: William Rainey Harper College</td></tr> </table>		NMH: Northwestern Memorial Hospital	OCC: Oakton Community College	OHC: Olive Harvey College	PSC: Prairie State College	RDC: Richard Daley College	RFU: Rosalind Franklin University	RU: Rush University	SCJ: Spanish Coalition for Jobs	SFC: St. Francis Hospital	SSC: South Suburban College	TC: Triton College	UIC: University of Chicago	WWC: Wilbur Wright College	WRHC: William Rainey Harper College
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TRAINING BY INDUSTRY

Find a training program at your local community college or job training program. Much of the information found below was found on Career Voyages website at <http://www.careervoyages.gov/>. Find the **contact information for each program listed below on page 35**. NOTE: This is not a complete list of IL programs.

Auto Services	Auto Services: Do you like cars? Train to be a: car sales person, service manager, technician, or more! Cook: HTC, KKC, RDC, WRHC, SSC Lake: CLC
Computers & Technology	Computer and Technology: Are you good with computers? Train to be a network system administrator, computer support specialist, computer programmer, or more! Cook: HWC, HTC, KKC, MXC, OHC, RDC, WWC, MVC, MacC, IPL, SCJ, YMCA Lake: CLC
Construction	Construction: Do you like working with your hands? Train to be a: carpenter, electrician, welder, home inspector, air conditioning/heating specialist, or more! Cook: KKC, RDC, WWC, HWC, OCC, HTC, MVC, MC, SSC, PSC, TC, GWTDC, IPL, WitT, YB Lake: CLC, YB
Healthcare	Healthcare: Do you like helping people? Train to be a: nurse, medical assistant, dental assistant, x-ray technician, or more! Cook: HTC, KKC, MXC, OHC, RDC, WWC, HWC, OCC, MVC, KKC, PSC, MC, SSC, WRHC, CMAA, IPL, SCJ, YMCA Lake: CLC
Business & Sales	Business/Sales: Are you a natural sales person? Train to be a: business administrator, marketing expert, sales person, or more! Cook: WRHC, MacC, OCC, SSC, MVC, HWC, HTC, OHC, RDC, WWC, SCJ, YMCA Lake: CLC
Restaurants & Hospitality	Restaurants and Hospitality: Do you enjoy cooking or entertaining? Train to be a: chef, bookkeeper, restaurant or hotel manager, salesperson, or more! Cook: KKC, MVCC, OCC, CASL, YMCA Lake: CLC
<i>Keep in mind, there are many other training options for the above fields; check out: http://www.khake.com/ to find vocational and technical schools; www.careervoyages.gov to find apprenticeships in the above industries; www.princetonreview.com/ to search for four-year colleges in your field of choice!</i>	
Find Contact Information on Page 35	
CASL: Chinese American Service League CMAA: Chinese Mutual Aid Association HTC: Harry Truman College IPL: Instituto del Progreso Latino MacC: McCormack College MVC: Moraine Valley Com. College OCC: Oakton Community College PSC: Prairie State College SCJ: Spanish Coalition for Jobs TC: Triton College WRHC: William Rainey Harper College YB: Youth Build	
CLC: College of Lake County GWTDC: Greater West Town Comm. Dev. Project HWC: Harold Washington College KKC: Kennedy-King College MC: Morton College MXC: Malcolm X College OHC: Olive-Harvey College RDC: Richard Daley College SSC: South Suburban College WitT: Women in the Trades WWC: Wilbur Wright College YMCA: YMCA Chicago	

SECTION TWO: TRAINING FOR THE FUTURE

FINDING YOUR PERFECT COLLEGE

Being a college or university student is hard, but it's also fun and exciting. It's a time in life where you can concentrate fully on learning what you enjoy and on what will help you find a well-paid and meaningful career.

Take Time to Learn
Take Time to Learn

Quite a few myths are out there, however, about getting into and paying for college. So before you let the myths discourage you, check out the real story about college.

MYTH #1: *You Can't Afford College*

Sometimes you have to spend money to make money. College graduates earn an average of 1 million dollars more over their careers than high school graduates. In most cases, you can't afford NOT to go to college. Remember, however, that if you don't graduate, that financial advantage will be lost and you will still have to pay back any loans that you took out. So make it a priority to study something you love and to stay in school.

MYTH #2: *There's Less Financial Aid Than Before*

Wrong. Most students receive some form of aid. Less of this aid now comes in the form of grants (free money); however, there are still low interest loans, institutional grants, and work study programs.

MYTH #3: *I'm Not a "Straight-A" Student, So I Won't Get Into School or Get Financial Aid*

Most college graduates are perfectly ordinary people in terms of memory, attention span, and other abilities; however, they are usually willing to stretch their minds and exercise their mental abilities. Also, while it's true that most scholarships reward merit, the vast majority of federal aid is based on financial need.

MYTH #4: *I Have a Family to Support, I Cannot Go to College*

Community colleges often have evening classes and programs specifically designed for part-time students. When attending college part-time, it is best to take only two or three courses at a time. If you're arranging your classes around work or family responsibilities, you also need to arrange regular times and places to study. It may take you longer to earn a degree, but you can do it!

MYTH #5: *You Have to Pass an Entrance Examination to Get into Community Colleges*

High scores on standardized examinations such as the SAT or ACT are required for admission to some state universities and selective private colleges, but not for most community colleges. Many other colleges and universities do not require entrance examinations. Most community colleges welcome all applicants. If you do your first two years of college work toward a bachelor's degree at a community college, your work can transfer to a four-year college or university without entrance examinations.

PRIVATE, PUBLIC, OR COMMUNITY?

OK, now you have decided to go to college, but how do you choose the one that's best for you. Public and private colleges offer degrees in all areas of professional life. Degrees vary in time and cost, ranging from a two-year associate's degree for many skilled labor professions (e.g., nurse, mechanic) to a four-year bachelor's degree and beyond.

The following chart comes from: *Trends in College Pricing 2008, Table 2: Sample Average Undergraduate Budgets, 2007-2008 (Enrollment Weighted)* as found at professionals.collegeboard.com/profdownload/trends-in-college-pricing-2008.pdf in May 2007.

Sector	Tuition and Fees	Book and Supplies	Room and Board	Transportation	Other Expenses	Total Expenses
Public Two Year						
On Campus	\$2,402	\$1,306	---	--	--	--
Commuter	\$2,402	\$1,306	\$7,341	\$1,308	\$1,895	\$14,504
Public Four Year						
In-State On Campus	\$6,585	\$1,077	\$7,748	\$1,010	\$1,906	\$18,326
Commuter	\$6,585	\$1,077	\$7,814	\$1,401	\$2,197	\$19,074
Out of State On Campus	\$17,452	\$1,077	\$7,748	\$1,010	\$1,906	\$29,193
Private Four Year						
On Campus	\$25,143	\$1,054	\$8,989	\$807	\$1,397	\$37,390

Enrollment-weighted tuition and fees are derived by weighting the price charged by each institution by the number of full-time students enrolled in 2007-08. Public four-year-in-state charges are weighted by total 2007-8 full-time enrollment in each institution. Out-of-state tuition and fees are computed by adding the average in-state price to the out-of-state premium weighted by the number of full-time out-of-state students enrolled at each institution. Room and board charges are weighted by the number of students residing on campus.

COMMUNITY COLLEGES: A VERY SMART PLACE TO BEGIN YOUR HIGHER EDUCATION

Less money, less stress! Community colleges are known as "2 year" colleges because you can get an Associate Degree in 2 years. Community colleges are also a great springboard to a university to earn a bachelor's degree. Community colleges often offer extra support for students, who need help with academics, as well as working students and parents. Many offer excellent career certificates and licensing programs and they usually cost less than 4-year colleges and universities. You can find any community college in any state on this site: <http://www.aacc.nche.edu>.

IL Community College Board
 401 East Capitol Avenue
 Springfield, IL 62701-1711
www.iccb.org
 (217)785-0123
Find out more info about all of the great community colleges in IL!

College Zone Outreach Centers Cook County:

Harold Washington College

30 E. Lake, 2nd Floor Atrium, Chicago
Francois Hadjuk, Director of Financial Aid
312 553 3008

Harper College

Fin. Aid Office, Building C, RM 102
1200 West Algonquin Road, Palatine
Earl Dowling, Director of Financial Aid
847 925 6686

Malcolm X College

Academic Support Center RM 1600
1900 West Van Buren, Chicago
Patricia Burke, Director
312 850 7146

Morton College

Financial Aid Office - RM 204B
3801 South Central Avenue, Cicero
Blanca Gutierrez, Fin. Aid Assistant
708 656 8000

Oakton Community College

1600 E. Golf Road, Rm 1250, Des
Plaines
Cheryl Warmann, Director of Financial
Assistance
847 635 1708

Olive Harvey College

Student Services Center, Rm 140
10001 S. Woodlawn Avenue, Chicago
Stacey Robbins, Director of Fin. Aid
773 291 6183

Richard J. Daley College

West Side Technical Institute, Rm
1218
2800 S. Western Ave., Chicago
Madonna Joyce, Financial Aid Supervisor
773 843 4549

Richland Community College

Student Services Center
One College Park, Decatur
Karen Zalkin, Director of Financial Aid
217 875 7783

South Suburban College

Financial Aid Office - 2nd Floor
15800 S. State St, South Holland
John Semple, Director Of Student
Resources
618 634 3280

Triton College

College Center Building, RM 100
2000 Fifth Avenue, River Grove
Patricia Williamson, Director
708 456 0300

Harry S. Truman

Main Building, RM 1935
1145 W. Wilson Ave, Chicago
Shirley Howell, Interim Director of
Financial Aid
773 907 4816

IL has 48 community colleges. To find the one closest to you, go to Illinois Community College Board at www.iccb.org. At this site, checkout the online directory of programs to search the programs offered at each college and to find the community college closest to you! Programs Include: certificate programs, English as a Second Language, GED programs, BA transfer programs, and career and trade programs.

Chicago has a great community college program, with 7 main campuses and over a hundred satellite campuses right in the city. Financial aid is available. Chicago Community Colleges have a College Access program which guarantees admission to the City Colleges for every student upon graduation from high school. To learn more, visit www.ccc.edu.

The College of Lake County also has a number of campuses and many programs. For more info, go to <http://www.clcillinois.edu/index.asp> or call 847/543-2000.

**YOU SHOULD
KNOW!**

What's The Time Commitment?

Certificate = Less than 2 years of training

Associates = 2 years of college

Bachelor's = 4 years of college

Master's = Bachelors + 2 years of college

PhD = Masters + 2 years + of college

SELECTING A COLLEGE

Get started by visiting **College Zone** at <http://www.collegezone.org/studentzone/94.htm>, a great website for IL students interested in college. You can: complete your FAFSA (see page 16) on the web and find a great list of financial aid programs and scholarships.

Also, check out **COLLEGE ZONE OUTREACH CENTERS**. These centers, located throughout IL, "help families navigate the steps of the college admission and financial aid processes." To find the one closest to you, go to http://www.collegezone.org/informationzone/10_8971.htm. **(See sidebar!)**

College Zone Outreach Centers

Lake County:

[College of Lake County](#)

19351 West Washington, B114
Grayslake, IL

College Zone centers host college fairs and workshops on financial aid, including FAFSA workshops. See http://www.collegezone.org/informationzone/10_3383.htm.

IL Mentor: www.illinoismentor.org

You can also complete an online account (which is free and easy to set up) at **Illinois Mentor**. You can learn about careers and colleges, fill out your FAFSA, search for scholarships, and much more!

GOOD WEBSITES TO HELP SELECT A COLLEGE

❑ **Student.gov:** <http://www.students.gov/STUGOVWebApp/Public>

A website designed to provide students with *easy access to information and resources from the US government*, including: choosing, applying, and financing the right college; learning about careers; and even finding volunteer opportunities and getting your passport.

❑ **ACT College Net:** http://www.act.org/college_search/fset_col_search.html

Search colleges by type (4 year, 2 year, vocational), region or state, name of institution, majors offered, size, type of institution (public or private), tuition, campus life, and/or average high school GPA or test scores. Then, view your potential matches' profiles and contact information. You can even link to online applications at participating colleges.

❑ **Princeton Review Counselor-O-Matic:**

<http://www.princetonreview.com/college/research/advsearch/match.asp>

This online "counselor" matches information you provide (about how you did in high school, your extracurricular activities, your family background, location, and your college and career preferences) with possible colleges.

❑ **College is Possible:**

http://www.acenet.edu/AM/Template.cfm?Section=Papers_Publications&Template=/TaggedPage/TaggedPageDisplay.cfm&TPLID=9&ContentID=8223

This site helps students and families plan and find resources to pay for college.

Free Application for Federal Student Aid (FAFSA)

A number of government programs can help you. To get loans from the government, you (and your parents or guardians) must complete a FAFSA (Free Application for Federal Student Aid).

The FAFSA is used to determine the amount of your Expected Family Contribution (EFC) and your eligibility for federal and state financial aid.

The FAFSA form is long (and sometimes confusing) so don't hesitate to ask for help from your guidance counselor or the financial aid office of any college you are applying to, or visit <http://www.finaid.org> for useful hints. You can get a paper FAFSA application from any school. You can also fill it out online free at <http://www.fafsa.ed.gov>.

Note: The online FAFSA requires moving between about 50 screens, and getting an electronic PIN number for both you and at least one parent or guardian. This takes time so plan ahead.

PAYING FOR COLLEGE: You Can Do It!

It pays to study the financial aid system. So take some time to figure out how financial aid works. It may seem tough or boring, but the more help you can find, the better you'll enjoy and focus on your studies. "Financial aid" comes in many forms:

- * **LOANS:** money you have to pay back (comes with high or low interest rates)
- * **GRANTS:** free money that does not need to be repaid
- * **SCHOLARSHIPS:** free money based on merit or skill
- * **WORK STUDY:** work part time to help pay your tuition
- * **LOAN FORGIVENESS PROGRAM:** Many programs will repay a portion of your student loan if you work in a pre-approved government program.

SERVE YOUR COMMUNITY, SERVICE YOUR LOAN!!

Sallie Mae's College Answers.Com is a website that provides information on many ways to pay for college, including loan forgiveness programs. For more information, go to www.collegeanswer.com/paying/content/pay_loan_forgive.jsp.

In addition to any wages and/or living allowance provided, these programs also come with an education award that can be used to forgive (cancel) money you owe on student loans.

- ❑ **AmeriCorps*:** A federal program that employs over 70,000 people per year to work in the areas of education, healthcare, environmental protection, and public safety. (Receive up to \$4,725 after serving a yearlong term). <http://www.americorps.org/> 202/606-5000
- ❑ **Volunteers in Service to America (VISTA)*:** As an AmeriCorp program, VISTA focuses on "empowering people in low income areas" by working to help end "hunger, homeless, poverty, and illiteracy." (Receive up to \$4,725 after completing a minimum of 1700 hours.) <http://www.americorps.gov/about/programs/vista.asp> 202/606-5000
- ❑ **Teach for America:** If you are a college graduate, you can apply to teach in an urban or rural public school. (Receive up to \$4,725 each year you serve.) <http://www.teachforamerica.org/> 800/832-1230
- ❑ **Peace Corp:** Volunteer in a developing country working in the areas of healthcare, environmental protection, business, or education and a portion of some federal loans will be forgiven. <http://www.peacecorps.gov/> 800/424.8580

There are also loan forgiveness programs for teachers and health care professionals who are working in underserved areas. See College Answers.Com's webpage for more information!

* Awards can be applied to future tuition (up to 7 years from the time you finish the program).

FINANCIAL AID AND SCHOLARSHIPS

When you apply for financial aid, make certain to check the "strings attached" and make wise decisions. There are many scholarship (merit based) and aid programs for which you may qualify. Qualified students whose families do not earn a lot of money should not shy away from applying to private colleges that appear to be too pricey. These schools often have "need-based" aid, and if they are interested in you (combination of good grades, involvement in interesting activities, minority demographic status, where you live, etc.), they often will provide large grants to reduce your tuition costs.

Note, the unemployment of a parent, single-parenthood, and major non-discretionary expenses such as medical bills can move your application into a “need-based” category. If you have such situations, you may be eligible for more than you think.

SCHOLARSHIP & FINANCIAL AID SITES:

❑ **IL Mentor:** www.illinoismentor.org

❑ **Princeton Review Scholarship Search:**

<http://www.princetonreview.com/college/finance/>

❑ **Princeton Review Financial Aid Articles:**

<http://www.princetonreview.com/college/finance/>

Good information on paying for school, understanding loans, and calculating costs.

❑ **Chicago Public Schools Scholarship Page:**

<http://www.postsecondary.cps.k12.il.us/FinancingCollege/scholarships.html>

CPS lists a number of great scholarship opportunities and sites that you should check out even if you are not a CPS student or graduate.

❑ **The Wired Scholar:** <http://www.wiredscholar.com/>

This is a site that helps you learn more about choosing to, applying to, and paying for your college of choice.

❑ **The Student Guide to Financial Aid:** www.studentaid.ed.gov

This guide to financial aid is updated each year and available free online or by calling 800-433-3243.

❑ **State and Federal Aid:** <http://www.finaid.org>.

Find resources for financial aid information.

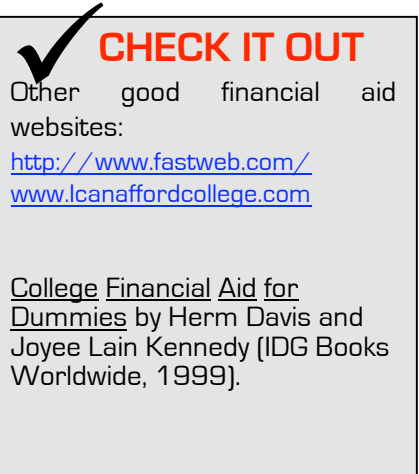
❑ **Corporation for National Service:** <http://www.nationalservice.org/>

Americorps, VISTA and the National Civilian Community Corps hire tens of thousands of people a year to do important work while earning money for college. Contact the Corporation for National Service at 1201 New York Ave NW, Washington, DC 20525 or at 800/942-2677.

❑ **Churches, Colleges, and University Loan Sources:**

<http://www.feat.centeronconscience.org>.

For a listing of other loan sources provided by churches and colleges and universities, see the website or contact Center on Conscience and War at 202-483-1242.



CHECK IT OUT

Other good financial aid websites:

<http://www.fastweb.com/>
www.icanaffordcollege.com

College Financial Aid for Dummies by Herm Davis and Joyee Lain Kennedy (IDG Books Worldwide, 1999).

YOU SHOULD KNOW!

Other Sources of Aid: Your school counselor or public library has good information on local sources of financial aid. For example, churches, civic groups, parents' employers, Veteran's Administration offices and vocational rehabilitation services all offer financial aid.

SPECIAL CIRCUMSTANCES

If you are ineligible for federal financial aid, it is important to contact the Financial Aid Officer at the school you wish to attend. They may know of scholarships or funding options of which you are unaware. Possible reasons you may be ineligible for federal aid: drug conviction, dependency status, refusal to register for selective service, immigration status, or other problems (tax problems, parental refusal to fill out forms).

Dependency Status: If your parents will not support you or you are not in contact with them, you may petition the school to consider you as an independent student, meaning you can get financial aid without your parents' help. In most cases, colleges are reluctant to grant this status. Usually only married students, parents of dependent children, veterans, graduate students, and orphans or wards of the court under the age of 24 are considered independent for financial aid purposes.

Non-Registrants: If you did not register with Selective Service when you turned 18, or are considering not registering, federal law does not allow you to enroll in federally funded job training programs or to receive federal financial aid for college. To help those who, for reasons of conscience, do not comply with Selective Service laws, the Center on Conscience and War (CCW) provides loans from the Fund for Education and Training (FEAT) www.feat.centeronconscience.org. They also provide a list of schools that will help nonregistrants financially.

Undocumented Students:

Being undocumented does not mean that you are unable to attend college, so do not become discouraged. In IL, undocumented students pay in-state tuition. While being an undocumented student disqualifies you from receiving federal financial aid, there are other sources that can help you pay for your education. There are a number of scholarships available for undocumented students. For more information, go to <http://www.finaid.org/otheraid/undocumented.phtml>.

CHECK IT OUT!

- ❑ **Chicago Community College** http://www.ccc.edu/financialaid/nonres_scholarship1.shtml

A great website that lists many scholarships for Immigrant & Undocumented Students.

- ❑ **FastWeb:** www.fastweb.com

Free scholarship search service that uses your answers to a questionnaire to list scholarships that you may be able to receive.

- ❑ **The East Los Angeles Community Union (TELACU)**

www.telacu.com or call the Chicago office at 773/762-8970. A non-profit community development corporation that provides resources and scholarships to youth (including undocumented students).

- ❑ **Hispanic Scholarship Fund** www.hsf.net. Lists many different scholarship and aid programs. See site for details.

- ❑ **Mexican American Legal Defense and Education Fund** <http://www.maldef.org> or call the Chicago Office at 312/427-0701 for Information on scholarships and programs.

- ❑ **The Congressional Hispanic Caucus Institute Education Center** <http://www.chci.org/chciyouth/index.html>

Info on scholarships, internships, and college search – even a College Preparation Kit.

- ❑ **Scholarship Guide for Undocumented Students** www.niu.edu/lrc/Scholarships/scholarshipguide%201.pdf Great list of scholarships for students in Illinois and the surrounding states.

FINDING YOUR PERFECT JOB TRAINING PROGRAM

JOB TRAINING PROGRAMS

While most good paying jobs require post-secondary training, not all of them require college. There are many good vocational programs available. Vocational programs are offered at universities, community colleges, and even community organizations. Some offer part-time programs, others are intensive full time programs, some are even residential programs. Check out the ones below!

NOTE: This is not a complete list. Check local organizations or the web for more info.

JOBS FOR YOUTH CHICAGO <http://www.jfychicago.org/>

What: a nonprofit that *helps young men and women (17-24 years old) from low-income families become part of the economic mainstream.*

Services Offered: **FREE** job placement, GED program, work readiness, life skills workshop, basic computer training, interviewing skills, resume writing, dressing for success workshop, financial planning workshop, programs for ex-offenders, alternative high school for wards of the state, and more!

Where: 50 East Washington, 4th Floor Chicago, Illinois 60602 (312) 499-4778

❑ **ASIAN HUMAN SERVICE** <http://www.ahschicago.org/employment.htm>

What: A non-profit dedicated to *Helping Asians, Immigrants & Underserved Communities.*

Services Offered: job readiness training, computer training, vocational English, job listings, adult literacy, and ESL.

Where: 4753 N Broadway, Suite 500 Chicago, IL 60640 773/293-8119

❑ **BACK OF THE YARDS NEIGHBORHOOD COUNCIL**

<http://www.bync.org/site/>

What: A nonprofit community-based organization dedicated to *bring[ing] essential social services and economic resources* to Back of the Yard residents.

Services Offered: Free Community Technology Center with free internet/computer access, job counseling, resume help, job placement

Who: For job placement services, you must bring a resume, have a valid social security number, and be 18 years of age or older.

Where: 1751 W. 47th Street, 2nd floor
Chicago, IL 60609 773/523-4416

Mayor Daley's WorkNet Chicago Affiliate Organizations

Most of the community websites featured in this section are WorkNet Affiliated Organizations. For more info or to find a WorkNet Chicago location near you, call (312)746-7777 or click here [WorkNet Organizaitons](http://www.cityofchicago.org) or go to www.cityofchicago.org and search for "WorkNet Chicago Affiliate Organizations"

❑ **BLUE GARGOYLE** <http://www.bluegargoyle.org/>

WHAT: A social service agency serving residents on the south side of Chicago

Services Offered: employment placement service, ESL classes, and GED classes

WHO: The Employment Program offers FREE training and placement to *economically disadvantaged, unemployed and underemployed resides on the south side of Chicago*. To check eligibility and to register for training, call (773) 955-4108 ext.308.

WHERE: Youth Services: 5638 S. Wood Chicago, IL 60637 773/955-4108
Employment: 7141 S Jeffery Blvd Chicago, IL 60649 773/256-1258

❑ **CABET GROUP** <http://www.cabetinc.org/>

What: a nonprofit organization with *professional consultants who are experts in the field of employment and training*

Who: Motivated and committed individuals selected through an interview process. To participate you need: income verification, birth certificate, social security number, proof of high school enrollment (for high school program)

Services Offered: Work with a consultant to set your goals, research training options (program, college, etc) and financial aid, search for a job.

Programs offered:

- *High School Students:* helps current junior or seniors in high school to plan for their futures, develop leadership skills, and develop academic skills through a mentoring program;
- *Older youth (age 19-21):* occupational training, college search, career planning.

Cost: Free

OTHER: 85% success rate (found jobs, completed job training program, completed college)

WHERE: 28 E. Jackson, Suite 1200 in Chicago, IL 60604 312/786-0890

❑ **CENTER FOR EMPLOYMENT TRAINING (CET)**

<http://www.cetweb.org/chicago/>

What: A national nonprofit employment training organization

Services Offered: Job development, career counseling for current students

Vocational Programs: Building Maintenance and Medical Assistance (additional courses may be available)

Other: Programs are usually 5 days a week for 6 month; 86% average placement rate

Cost: Financial aid available; call for prices

Who: adults, ages 18 years and older

Where: 3333 W. Arthington, Ste 510 Chicago, IL 60624 773/533-3141

THE YMCA's Programs

<http://www.ymcachgo.org>

What: *largest not-for-profit community service organization in America*

Programs:

- Employment Training & Placement Assistance: job readiness, placement assistance, resume building, interview skills,
- Counseling and Youth Development: variety of programs to help develop youth leadership (housing, counseling, workforce training and job placement, leadership programs.
- Entrepreneurship Development Programs: help support and develop small businesses
- Adult Basic Education classes: GED
- Critical Choices Career Development: a 30 hour course to help you create a career path; free for low income; \$150 for others
- Vocational Programs: GED Prep, administrative clerk (computers), data entry (computers), customer service & employment training (retail, hospitality, security, and healthcare), cash register training, entrepreneurial development (small business)

Where: 11 E. Adams St., Suite 300 Chicago, Il., 60603 312.913.2150 **OR** 501 N. Central Ave. Chicago, Il., 60644 773.921.4250

❑ **CHICAGO URBAN LEAGUE** www.thechicagourbanleague.org/

What: A civil rights organization that empowers and inspires individuals to reach and exceed their economic potential, with a focus on Chicago's African American community

Programs Offered: **Employment Counseling & Training Center:** A job training and counseling center; **Neighborhood Computer Learning Center (NCLC):** a computer drop-in center [with] access to a variety of free educational resources, including: resume help, free Internet, variety of computer programs

Where: **Neighborhood Computer Learning Center:** 4510 S. Michigan Ave. Chicago, IL 60653 773/451-3566

Employment Center: 220 S. State St. 11th Fl. Chicago, IL 60604 312/692-0766

❑ **CHINESE AMERICAN SERVICE LEAGUE (CASL)** <http://www.caslservice.org/>

What: A community group serving the Chinese-American community and others.

Services Offered: Career counseling, job placement, interview skills, Community Technology Center, Year-Round Youth Employment Services

Vocational Programs: 16 week Chef training program

Cost: Many programs free to qualified Chicago residents; call for fees and schedule

Where: 2141 S. Tan Court Chicago, IL 60616 312-791-0418

❑ **CHINESE MUTUAL AID ASSOCIATION** <http://www.chinesemutualaid.org/>

What: Community group that works with many groups, especially immigrants, refugees, and individuals with limited English skills

Services Offered: Job placement, ESL, tutoring, basic computer skills

Vocational Programs: 5 week Certified Nurse's Assistant training program

Where: 1016 W. Argyle St. Chicago, IL 60640 773-784-2900

On The Job Training

❑ **COMMUNITY ASSISTANCE PROGRAMS (CAPS)**

<http://www.capsinc.org/>

What: not-for-profit employment agency that provides employment training and job placement services.

Services Offered: Career counseling, interview skills, on-the-job training [paid]

Cost: Free for qualified residents

How: Attend orientation, bring picture ID, social security card, proof of residency, and "RAP sheet" if you are an ex-offender. Call or look online for schedule.

Where: South Suburban: 1010 Dixie Hwy, Suites 203-205 Chicago Heights, IL 60411 708/755-5133

Cottage Grove: 7705 S. Cottage Grove Chicago, IL 60619 773/846-6383

Roseland: 240 W. 107th Place Chicago, IL 60628 773/568-1752

ERIE NEIGHBORHOOD HOUSE

<http://www.eriehouse.org>

What: A nonprofit that *empowers Latino and diverse low-income communities to reach their fullest potential with a range of [award-winning](#) educational programs for all ages*

Services Offered: Mentoring, apprenticeships, college application assistance.

Where: 1347 W. Erie Street Chicago, IL 60622 312/666-3430
1701 W. Superior Street Chicago, IL 60622 312/563-5800
2510 W. Cortez Street Chicago, IL 60622 773/486-7161

❑ EMPLOYMENT & EMPLOYER SERVICES INCORPORATED <http://www.eesforjobs.com/>

What: An organization that works to *strengthen the connection between job seekers, employers, and government*; works with many adult welfare recipients and low-income youth

Services Offered: Free job referral and placement, career assessments and counseling, job search training, interviewing and resume writing workshops

Vocational Programs: Vocational, childcare, ESL, and GED referrals offered

Where: 208 S. LaSalle Street, Ste 1628 Chicago, IL 60604 312/629-5627

[Call for a list of office locations near you!]

Your Future

Howard Area Organization

<http://www.howardarea.org/>

What: nonprofit community group with strong youth component

Services Offered: adult basic education classes, GED preparation, ESL classes, tutoring, basic computer skills, job counseling, job placement and an EMPLOYMENT RESOURCE CENTER: walk-in job search, free access to phone, computer, fax, copier for job related searches, interviewing skill

Other: Fresh Start job program specially designed for ex-offenders, alternative high school

Cost: Free

Where: 1623 W. Howard St. Chicago, IL 773/262-6622

❑ ENGLEWOOD CAREER CENTER

www.thechicagourbanleague.org/

What: a career center that serves Englewood's residents; a Chicago Urban League Project

Services offered: career counseling, job readiness preparation, job referrals, job placement, post placement follow-up, vocational program referrals available

Where: 1301 W. 63rd St Chicago, IL 773/778-2160

❑ ETHIOPIAN COMMUNITY ASSOCIATION OF CHICAGO

<http://shrike.depaul.edu/~ekaka/>

What: A community group that works with immigrants and refugees and the un/underemployed

Services Offered: job counseling, job readiness training, job placement, computer training

Where: 4750 N. Sheridan Rd, Suite 249 Chicago, IL 60640 773/728-0303

❑ **GREATER WEST TOWN COMMUNITY DEVELOPMENT PROJECT** <http://www.gwtp.org/>

What: A community based program dedicated to finding solutions to Greater West Town's unemployment and education problems

Services Offered: pre-employment opportunities, career counseling, job placement services, mentorship, job training, and on-the-job training programs at local companies, alternative high school

Vocational Programs: Woodworkers Training Programs, Shipping and Receiving Training Program (transportation, logistics-related careers). These programs help *disadvantaged residents – such as Empowerment Zone resident, ex-offenders, long-term welfare recipients, and women seeking non-traditional careers* train for careers.

OTHER: Over 80% job placement rate for graduates in both vocational programs

WHERE: Main office: 790 N. Milwaukee Chicago, IL 60622 312/432-1300

Training Programs: 2021 W. Fulton Chicago, IL 60612

Woodwork: 312/663-9570

Shipping: 312/563-9028

Youth Employment Programs 312/563-9044

Train to be a Woodworker!

❑ **INSTITUTO DEL PROGRESO LATINO** <http://www.idpl.org/>

What: A nonprofit organization that serves the Latino population

Services Offered: Three Career Centers with bilingual staff and materials; job information and placement; Youth Institute (Escalera) to prepare high school juniors for graduation, college, and careers in in-demand fields.

Vocational Programs: Certified Nursing Assistant and Licensed Practical Nursing programs for persons with limited English proficiency, manufacturing centers, *Chicago Manufacturing and Computer Technology Bridge*

WHERE: 2570 S. Blue Island Ave. Chicago, IL 60608 773/890-0055

2341 W. 25th Street, Chicago, IL 60608 773/843-1655

❑ **JEWISH VOCATIONAL SERVICES** <http://www.jvschicago.org/>

What: Organization founded to help Eastern European immigrants

Services offered: Career counseling, job search skills, support/strategy groups, resource center, basic computer skill training, college search help

Cost: Depends on program; job campaign and assistance is \$100.

Where: Offices throughout Chicago; call main number or search site for more info.
216 West Jackson Blvd., Suite 700 Chicago, Illinois 60606 312/673-3400

❑ **OFFICE OF APPLIED INNOVATION** <http://www.oaiinc.org/>

What: non-profit workforce development agency

Services Offered: Public Computer Lab – to be used for educational and career related tasks (many of the computers have workplace literacy and GED software)

Vocational Programs: Environmental, construction, pre-pharmacy tech, document specialist, health care, customer service, legal assistant

WHERE: 180 N Wabash, Suite 400 Chicago, IL 60601 312/528-3500

❑ **SER- JOBS FOR PROGRESS NATIONAL, INC** <http://www.ser-national.org/>

What: A national organization that works to address the needs of *Hispanics and other underrepresented minorities*

Services offered: apprenticeships, alternative schools, job readiness, job placement, immigration programs, literacy programs, adult basic education, computer training, mentoring, on the job training programs, youth training programs.

Where: 3948 W. 26th , Ste 213 Chicago, IL 60623 773/542-9030
117 N. Genesee Street Waukegan, IL 60085 847/336-1004

❑ **SPANISH COALITION FOR JOBS** <http://www.scj-usa.org/>

What: a national nonprofit business education institute

Services offered: job counseling, job training, interview skills, resume writing assistance, job placement, and job fairs

Vocational Programs: Customer service and sales program, office technology training program, bilingual medical assistant training program,

How: Attend a free information session every Tuesday, Wednesday, and Thursday at Noon at the Pershing Rd. Location

Where: Ed & Tech. Center: 2011 W. Pershing Rd. Chicago, IL, 60609 773/247-0707
Pilsen community center 1737 W. 18th Street Chicago, IL 60608 312/243-3030

❑ **WESTSIDE YOUTH TECH ENTREPRENEUR CENTER(WYTEC)**

<http://www.wytec4213.org/index.htm>

What: A nonprofit that “teach[s] the entrepreneurship, technology and life skills that will further community economic progress.”

Services Offered: The WYTEC offers many programs, including: an Entrepreneurship Education class that helps with career planning and financial literacy; a Community Technology Center (CTC) that offers access to the internet and basic computer classes; WYTEC for Girls, a program that teaches entrepreneurship and investment to girls; College Readiness programs that include tutoring, mentoring, test prep, and college tours; Adult Education Programs, including GED preparation; and Life Skills and Etiquette

Where: 4213 W. Madison Street Chicago, Illinois 60624 773/533-3500

Live Your Dreams!

❑ **YOUTH JOB CENTER OF EVANSTON**

<http://www.youthjobcenter.org>

What: Community center that helps people prepare for and find employment

Services offered: Career counseling, job readiness, GED preparation, possibly even receive funding for education

Cost: free

Where: 1114 Church St. Evanston, IL 60201

847/864-5627

YOUTHBUILD www.youthbuild.org

WHAT: A residential job training and education organization for unemployed young adults; participants learn to build and rehabilitate affordable housing in their own communities while earning college credit.

Program Description: Six to 24 month program; students alternate their time between the construction site and the YouthBuild alternative school. YouthBuild students can earn 30-40 credit hours in the yearlong program. Being part of the YouthBuild program means making progress on or obtaining a GED, going to work every weekday from 8 a.m. to 4 p.m., learning construction skills, and using those skills to build two houses. The goal of the program is to produce graduates capable of becoming economically self-sufficient by starting micro enterprises and small businesses in the home construction trades.

Cost: Free. Participants are provided with books, tuition, some tools, transportation and a wage.

WHO: 16 to 24 year olds According to YouthBuild, "*all YouthBuild students are poor and many have had experience with foster care, juvenile justice, welfare, and homelessness.*"

WHERE: To find the one nearest you, visit www.youthbuild.org.

COOK:

Genesis Housing Development Corp. 3763 S. Wabash Avenue 773/285-1685	Westside YouthBuild 640 W. Irving Park Road Chicago, IL 60612 773/935-9925
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LAKE:

YCC Youth Conservation Corps., Inc. 221 North Genesee Street Waukegan, IL 60085 847/623-0900	YouthBuild Lake County 3001 N Green Bay Road Bldg 1, 3rd floor North Chicago, IL 60064 847/473-3483
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TRADE SCHOOLS

In addition to job training programs at local community groups, you can also pursue an education from a trade school. A variety of training programs are available across the country. Once you find one, locate the contact information and call or email to get more information. Communicating with a person about the program will bring it to life.

FIND A TRADE SCHOOL NEAR YOU: <http://www.khake.com>

Explore vocational and technical careers, check out the skills employers really want, find a trade school, research technical topics and take a look at the current job market.

Many community colleges offer skills programs, too. See **page 14** or go to: <http://www.aacc.nche.edu>.

APPRENTICESHIPS AND INTERNSHIPS

You may have read about “apprenticeships” in your history books. But these centuries-old, formalized job-training programs are rapidly gaining popularity throughout the country. You “earn while you learn” as an apprentice—acquiring valuable vocational skills on the job.

FIELDS OFFERING APPRENTICESHIPS:

- Aerospace
- Automotive
- Biotechnology
- Construction
- Energy
- Financial Services
- Health Care
- Hospitality
- Information Technology
- Manufacturing
- Retail
- Transportation

Apprenticeships are available not only in the manufacturing sector but also in service, retail and government trades. Opportunities in your state are most likely to occur in industries that want more trained employees.

Apprenticeships give employers the opportunity to train you the way they want you to be trained and to see how you do on the job. Afterwards, companies are likely to hire the people they’ve trained—workers who have not only learned the skills, but have demonstrated a good work ethic and dependability.

For the apprentice, these programs provide an income while learning.

INFORMATION SOURCES ABOUT APPRENTICESHIPS

U.S. Department of Labor Employment & Training Administration www.doleta.gov/OA

The Employment and Training Administration provides high quality job training, employment, labor market information and income maintenance services primarily through state and local workforce development systems. The Office of Apprenticeship Training, Employer and Labor Services website (OATELS) provides information on how to begin an apprenticeship and provides links to national apprenticeship programs, as well as programs in your own area that especially focus on young adults.

The IL Department of Employment Security can help you find a trade apprenticeship program that meets your skills. According to the IDES site, the following trades offer apprenticeships: boilermaker, bricklayer, cabinetmaker, carpenter, cement mason, drywall finisher, electrician, millwright, ornamental Ironworker, operating engineer, painter/decorator, patternmaker, pipe fitter, plasterer, plumber, roofer, sheet metal worker, sprinkler fitter, structural Ironworker, terrazzo/tile layer, tuck pointer.



WHAT'S IT MEAN?

- **APPRENTICESHIP:** Training in an art, trade or craft under a legal agreement that defines the duration and conditions of the relationship between master and apprentice.
- **JOURNEYMAN:** A skilled worker who is qualified by experience and training to undertake the tasks necessary for employment

According to the IDES site, a typical apprenticeship is three to five years and consists of at least 2000 hours of on the job training and a minimum of 144 hours of classroom training per year. An apprentice starts earning around half of the prevailing wage on a tradesperson in their industry, but gradually earns more money. Most apprenticeship programs require the applicant: to have a high school diploma or GED, to be physical fit, and to have the ability to work with his/her hands.

To apply, you should bring your diploma or GED, the names and addresses of all schools you have attended, a copy of your birth certificate, and contact information for two to three personal references.

For more information, contact the IDES Apprenticeship Coordinator at 33 S. State Street in Chicago, IL or call or visit your local apprenticeship office.

CHICAGO		
2550 W. Addison St 773/296-6021	2444 W. Lawrence Ave. 773/334-6646	4931 W. Diversey Ave. 773/889-6820
5101 S. Cicero Ave. 773/838-3100	3500 W. Grand Ave. 773/227-7117	1657 S. Blue Island Ave. 312/243-5100
1515 E. 71st St. 773/947-2500	8750 S. Stony Island Ave. 773/221-3737	837 W. 119th St. 773/821-4100
715 E. 47th St. 773/538-9811	Richard J. Daley College 7500 S. Pulaski Rd., Bldg 100 773/838-6415	Wright College-South 3400 N. Austin Ave, Rm 352 773/736-5627
COOK		
Arlington Heights 723 W. Algonquin Rd 847/981-7400	Burbank 5608 W. 75 th Place 708/458-0500	Chicago Heights 1010 Dixie Highway 708/709-3000
Cicero	Evanston	Harvey

2138 S. 61 st Court 708/222-3100	1527 Maple Ave. 847/864-3530	14829 Dixie Highway 708/596-2325
Maywood 35 S. 19 th Ave. 708/338-6900	LAKE COUNTY: Grayslake 800 Lancer Lane (on the College of Lake County) 847/543-7400	

Career Voyages: <http://www.careervoyages.gov/apprenticeship-main.cfm>

This is a government sponsored site that allows you to find apprenticeship programs by career. Click on the career that interests you and then search for apprenticeship programs throughout IL.

Construction Industry Service Corporation (CISCO)

<http://www.cisco.org/>

CISCO is a non-profit labor management association that works with unions and companies to *better the construction industry*. The website has information on the trades as well as lists apprenticeships in construction in both Cook and Lake counties.

Explore Local Companies and Trade Unions

You also can call a company or trade union you may be interested in working for to ask if it has a certified apprenticeship program. [Caution: Just as with any contractual relationship, make sure you read the fine print in the apprenticeship agreement and know what you're committing to and what you'll receive.]

Are You A Woman Interested in Working in the Trades? If so, check out:

WOMEN IN THE TRADES <http://www.chicagowomenintrades.org/index.shtml>

Women in the Trades is a community/labor group dedicated to increasing the number of women in the skilled trades, specifically in construction

Services Offered: orientation sessions, job fairs, education, training, pre-apprenticeship training, mentoring

Where: 1455 S. Michigan Ave., Suite 210 Chicago IL 60605 312/942-1444

SMALL BUSINESS TRAINING PROGRAMS:

Creating Your Own Wealth by Starting A Small Business

Would you like to work for yourself? Would you like to learn how to turn your resourcefulness into a way to start a business? New approaches to business training are helping people who usually do not see themselves as business-minded redefine themselves and use the skills they already have.

In-Person Help:

IL has many Small Business Development Centers led by the Small Business Administration. Most of these are connected with colleges and provide inexpensive training courses in business topics. Assistance from these centers is available to anyone interested in beginning a small business or improving or expanding an existing small business. For a list of offices, see <http://www.sba.gov/localresources>.

- **Small Business Administration IL District Office**

<http://www.sba.gov/localresources/district/il/index.html>

500 W. Madison Street, Ste 1250 Chicago, Illinois 60661 312/353-4528

Offers good resources, including a business start up kit and resources on financing your business, understanding government regulations, and getting assistance to help turn your idea of creating a small business into a reality.

- **Illinois Entrepreneurship Network (IEN)**

www.illinoisbiz.biz/dceo/Bureaus/Entrepreneurship+and+Small+Business/

Experts, networks, tools and other opportunities transform your business into an appealing investment for lenders. That's where success begins. The IEN's website also lists IL Small Business Development Centers. To find the one nearest to you go to: <http://www.illinoisbiz.biz/dceo/Bureaus/Entrepreneurship+and+Small+Business/SmallBusinessDevelopmentCenters.htm> or see text box on the next page.

- **Westside Youth Tech Entrepreneur Center (WYTEC)**

<http://www.wytec4213.org/index.htm>

4213 W. Madison St. Chicago, Illinois 60624 773/533-3500

The WYTEC has many programs. Amongst them are an Entrepreneurship Education class that focuses on career planning and financial literacy and the WTEC for Girls, which focuses on entrepreneurship, investment, and life choices.

- **Chicago's Urban League's Entrepreneurship Center**

<http://www.thechicagourbanleague.org/72321011405330540/site/default.asp>

4510 South Michigan Avenue Chicago, Illinois 60653 773/285-5800

The Chicago Urban League, in partnership with the Kellogg School of Management at Northwestern University, operates an Entrepreneurship Center to strengthen, grow and expand the number of minority-owned businesses with a focus on African Americans.

IL Entrepreneurship Centers* and IL Small Business Centers(ISBC)** offer:

individual business counseling AND help with: financial planning, developing business plans, finding business training opportunities and more. (CALL AHEAD for more info or to schedule an appointment.)

COOK COUNTY: CHICAGOLAND

Chicago Entrepreneurship Center* http://www.chicagolandec.org/ Director: Jason Felger 312/494-6736	Chicago West Side Entrepreneurship Center Director: Jay Campbell 773/822-0323	Greater Southside Entrepreneurship Center* Director: Ken Calvin 773/995-2403
Illinois Hispanic Entrepreneurship Center* http://www.ihccbbusiness.net/ Director: Robert Cornelio 312/425-9500	ISBDC @ Asian American Alliance** http://www.asianamericanalliance.com/ SBDC: George Mui 312/225-9320	ISBDC at Chicago State University/Greater Southside** www.csu.edu/sbdc/index.htm Chicago, IL 60628-1598 SBDC: Isabelle Conda 773/995-3938
ISBDC at Chicagoland Entrepreneurial Center** http://www.chicagolandec.org/CEC/sub/sales_advisory_services.asp SBDC: Jason Jacobson 312/494-6712	ISBDC at Greater North Chicago Development Corp.** http://www.gncdc.org/sbdc.html SBDC: Tom Laures 773/637-2768	ISBDC at Hull House** http://www.hullhouse.org/ SBDC: Curt Roeschley 773/955-8027
ISBDC at Illinois Hispanic Chamber of Commerce** http://www.ihccbbusiness.net/ SBDC: Marlene Vick 312/492-9960 ext. 11	ISBDC at Industrial Council of Nearwest Chicago** http://icnc.homestead.com/ SBDC: Tom Cassell 312/433-2373	ISBDC at Latin American Chamber of Commerce** http://www.latinamericanchamberofcommerce.com/ SBDC: Roberto Andrade 773/252-5211
ISBDC at North Business & Industrial Council (NORBIC)** http://www.norbic.org/services/busDev/devService1.html SBDC: Colette Buscemi 773/594-9292 ext. 227	ISBDC at University of Illinois at Chicago** https://web.cba.uic.edu/cub/sbdcnetwork.asp SBDC: Freida Curry 312/413-8130	
COOK COUNTY:		
Entrepreneurial Center & Center Point (University Park)* http://www.centerpointgsu.com/ SBDC: Bryan Stubbs 708/534-4929	ISBDC at Joseph Center (Forest Park)** 708/697-6200	William Rainey Harper College** (Schaumburg) Bonita Richter 847/925-6570
ISBDC at Evanston Technology Innovation Center (Evanston)** http://www.sbdc-evanston.org/ SBDC: Victoria Gheorghe 847/866-1817	ISBDC at Governors State University (University Park)** http://www.centerpointgsu.com/ SBDC: Hilary Burkinshaw 708/534-4929	Illinois SBDC at Women's Business Development Center http://www.wbdc.org/ SBDC: Mary Ann Angle 312/853-3477, ext. 14
ISBDC at Moraine Valley Community College (Palos Hills)** www.morainevalley.edu SBDC: Wesley Christensen 708/974-5412	Homeland Security Innovation & Entrepreneurship Center (Evanston)* http://www.hsiec.org/dojo/15/v.isp Director: Bret Johnson 847/491-7600	LAKE COUNTY Illinois SBDC at College of Lake County (Grayslake) www.clcillinois.edu/depts/sbd.asp SBDC: Roneida Martin 847/543-2033

- **SCORE Chicago** http://www.chicagoscore.org/outside_home.asp

500 W. Madison, Suite 1250 Chicago, IL 60661 312/353-7724

SCORE "Counselors to America's Small Business" is a nonprofit organization that offers free business counseling, business resources, and low cost workshops (starting a business, creating a business plan, getting financed, etc.). The website includes great resources (in both English and Spanish) for small business people, with specific help for minorities, women, and youth.

SCORE CENTERS IN IL: *Many centers require appointments, so call first!*

COOK COUNTY:

- Chicago State University: Small Business Development Center, 95th and King Drive, Chicago, IL 60628 773/995-3938
- Business Resource Center, Beloved Community, 1153 W. 79th Street Chicago, IL 60620 773/489-9858
- Northbrook Chamber of Commerce, 2002 Walters Ave., Northbrook, IL 60062 847/498-5555
- Evanston Small Business Development Center, 820 Davis Street, Evanston, IL 60201 847/866-1800
- Des Plaines Chamber of Commerce, 1401 Oakton Street, Des Plaines, IL 60017 847/824-4200
- West Suburban Chamber in Harris Bank, 5200 S. LaGrange Rd, LaGrange, IL 60525 708/387-7550

LAKE COUNTY:

- Harris Bank and Chamber of Commerce, 325 N. Hough Street, Barrington, IL 60010 847/756-5701
- College of Lake County, 19351 W. Washington Street, Grayslake, IL 60030 847/543-2033
- Lake Zurich Chamber of Commerce, 1 Chase Bank Plaza, Suite 304, Lake Zurich, IL 60047 847/438-5572
- Greater Lincolnshire Chamber of Commerce, 175 Olde Half Day Road, Suite 75 Lincolnshire, IL 60062 847/793-2409
- Deerfield Bannockburn Riverwoods (DBR) Chamber, 601 Deerfield Road, Suite 200 Deerfield, IL 60015 847/945-4660

ONLINE HELP:

- **Making Cents Business Simulation Course** <http://www.makingcents.com>

This free course takes place over a period of four or five weeks, one evening a week. In the course, you will deal with real-life problems that come up in starting and managing a business.

- **Business Start Up Kit** <http://www.sba.gov/teens>

This is a government site designed for young people starting their first businesses. The business start up kit will help you think through the steps of starting a business.

- **Small Business Resource:** IL 2005 Edition: For Starting and Expanding

Entrepreneurs <http://www.sba.gov/localresources/district/il/index.html>

Find information for IL entrepreneurs on starting, financing, and operating small businesses.

- **IL Entrepreneurship Network Business Startup and Management Guides**

http://www.illinoisbiz.biz/dceo/Bureaus/Entrepreneurship+and+Small+Business/Regulatory+Compliance+Assistance/Bus_Info_Center_Publications.htm

This site offers free online Guides ranging from financial statements to marketing plans to commercial lending.

SECTION THREE: SERVING AND EXPLORING

MAKING A DIFFERENCE IN YOUR COMMUNITY

There are many programs that provide you the experience to serve your community and country. A few are listed below.

❑ **AMERICORPS* NATIONAL**

CIVILIAN CONSERVATION CORP (NCCC)

<http://www.americorps.gov/about/programs/nccc.asp>

Who: Young adults (ages 18-24) who are committed to 1700 hours of service; US citizen or legal resident; additional requirements by each program.

What: AmeriCorps*NCCC is a residential, team-based, national service initiative that engages young adults ages 18 to 24 in full-time service. Members perform team-based service projects in: environment, education, public safety, unmet needs, homeland security, and disaster relief

Pay: Member receive a living allowance of approximately \$4,000 for the 10 months of service (about \$200 every two weeks before taxes), housing, meals, limited medical benefits, up to \$400 a month for childcare (if necessary), member uniforms and an education award of \$4,725 upon successful completion of the program. (Members may receive money to help with childcare expenses; however, children may NOT live on campus.)

Where: IL residents go to Denver, CO. Call 800/942-2677 for more info.


CITY YEAR

<http://www.cityyear.org/chicago.aspx>

Who: Young people (ages 17-24) who are committed to serve at least 1700 hours over a ten- month period.

What: A full time volunteer experience in an urban setting working with children.

LIVING AN ADVENTURE DURING YOUR GAP YEAR

Are you interested in taking a year off between high school and college or your career to travel, work, or just have an adventure? Check out the following sites for some ideas! 

❑ **Outward Bound Wilderness:**

www.outwardboundwilderness.org

If you want exciting, challenging, and hands-on program in the wilderness, Outward Bound may be for you. Students of all ages develop self-reliance, responsibility, teamwork, confidence and compassion, as well as environmental and community stewardship.

❑ **LEAPYear:** <http://www.leapnow.org>

A nine-month program for 17-20 year-olds, this program includes: a three-month semester of language, service in Central or South America; a solo internship in Latin America or Spain; a formal Rite of Passage; and a curriculum of Life Skills Learning held in the U.S.

❑ **Youth Travel:** <http://www.youthtravel.org>

A website with information on how to travel safely.

❑ **United Planet:** <http://www.unitedplanet.org>

This site offer travel abroad service and educational opportunities.

❑ **The Gap-Year Advantage** by Karl Haigler and Rae Nelson (St Martin's Griffin; 2005)

Good ideas for a gap year after high school or during college.

❑ **The Back Door Guide to Short-Term Job**

Adventures: Internships, Summer Jobs, Seasonal Work, Volunteer Vacations, and Transitions Abroad by Michael Landes (Ten Speed Press; 4th edition 2005).

Requirements: If you do not have a high school diploma, you will be required to enroll in a GED program.

Pay: \$4000 living allowance for the year; \$4725 post-service education award, basic healthcare coverage.

Where: 36 S. Wabash, Ste 1500 Chicago, IL 60603 312/464-9899

❑ PUBLIC ALLIES (part of AmeriCorp)

www.publicallies.org 312/422-7777x14

Who: Youth (aged 18-30) committed to *strengthening* communities.

What: An AmeriCorp program dedicated to strengthening community through economic justice, youth development, community development, and more.

Description: A 10-month program of leadership training, team service, and paid, professional internships in community nonprofit organizations.

Pay: A monthly stipend of about \$1,500, health insurance, childcare, interest-free student loan deferment, and a post-service education award of \$4,725.

Where: 200 N. Michigan, Suite 520, Chicago, Illinois 60601.

SECTION FOUR: RESOURCES

SEARCHING FOR A JOB

Job Search Websites:

http://www.Teens4Hire.org Search for jobs, take career assessment, other.	http://www.idealists.org/ Lists jobs, internships, and volunteer opportunities.	IL State Jobs http://work.illinois.gov/ To apply for a state job.
Lake County Jobs http://www.lakecountyil.gov/HR/careercenter/CurrentJobs.htm Find a job with the county.	City of Chicago Jobs http://www.cityofchicago.org Go to "Your Government" and then "Employment with the City."	Cook County Employment http://www.co.cook.il.us/employment.htm Find a job with the county.
http://www.indeed.com	http://www.craigslist.org	http://www.careerbuilder.com
http://www.monster.com	http://hotjobs.yahoo.com/?refsrc=ysem	http://www.dice.com (for technology jobs)
IDES Summer Job Central http://www.ilworkinfo.com/PDF/07SJC.pdf	www.studentjobs.gov Employment opportunities for young people	www.chicagojobs.org Local job and career info.
http://www.groovejob.com/browse/internships/in/IL/Illinois Check this site for internships and summer jobs in IL for students and teens. Search by city or zip code.		

CONTACTING THE ORGANIZATIONS IN THIS DOCUMENT

Find contact information on the pages listed below. (For Schools/Programs Listed in the FOCUS ON HEALTHCARE [10-11] and TRAINING BY INDUSTRY [12] charts, find contact information below OR on the bolded page number listed by each program.)

ACT College Net		16
AIMMC: Advocate IL Masonic Medical Center http://www.advocatehealth.com/masonic/ 836 W. Wellington Ave	773/296-8951 Chicago, IL 60657	10,11
America's Career InfoNet		7
AmeriCorps		17, 18, 33, 34
Asian Human Services		20
ATH: Advocate Trinity Hospital School Of Radiology Tech http://www.advocatehealth.com/trin/ 2320 E 93rd St	773/967-5292 Chicago, IL 60617	10, 11
Cabet Group		21
Career and Tech School Finder		7
Career Voyage		7, 12, 29
CAI: Coyne American Institute http://www.coyneamerican.edu/about-coyne/ 230 W. Monroe, Ste 400 Chicago, IL 60606	800/410-1597 (Additional locations – call for details)	10, 11
CASL: Chinese American Service League		12, 22
CET: Center For Employment Training Chicago www.cetweb.org/ 3333 W. Arthington Suite 510	773/533-3141 or 3140 Chicago, IL 60624	10, 11
Chicago Community Colleges		15, 19
Chicago Public Schools Scholarship Page		18
Chicago Urban League		22
City Year		33
CLC: College of Lake County 19351 W. Washington St.	www.clcillinois.edu Grayslake, IL 60030	847/223-6601 10, 11, 12
CMAA: Chinese Mutual Aid Association		12, 22
College is Possible		16
College Zone Outreach Centers		15, 16
Community Assistance Programs (CAPS)		22
Construction Industry Service Corporation		29
Corporation for National Service		18
COT: College of Office Technology 1520 W Division St	www.cotedu.com Chicago, IL 60622	773/278-0042 10, 11
CSU: Chicago State University www.csu.edu/ 9501 S King Drive	773 995 2366 Chicago, IL 60628	10, 11
DPU: DePaul University School of Nursing www.depaul.edu 990 W. Fullerton Ave, Ste 3000	773/325-7280 Chicago, IL 60613	10, 11
EC-BR: Everest College Burr Ridge www.everest.edu/campus/burr_ridge 6880 N. Frontage Road, Suite 400	888/741-4270 Burr Ridge, IL 60527	10, 11
EC-MP: Everest College Merrionette Park www.everest.edu 11560 South Kedzie Ave.	888/741-4270 Merrionette Park, IL 60803	10, 11
Erie Neighborhood House		23
Englewood Career Center		23
Ethiopian Community Association of Chicago		23
FC: Fox College http://www.foxcollege.edu/ 4201 W 93rd Street	708/636-7000 Oak Lawn, IL 60453	10, 11
GSU: Governor's State University http://www.govst.edu	708/534-4490	10, 11

GWTCDP: Greater West Town Community Development Project	12, 24
Hispanic Scholarship Fund	19
Howard Area Organization	23
HTC: Harry S. Truman College http://www.trumancollege.cc/index.php 1145 W Wilson Ave	773/907-4000 Chicago, IL 60640 10, 11, 12
HWC: Harold Washington College http://hwc.ccc.edu/ 30 E Lake St	312/553-5600 Chicago, IL 60601 10, 11, 12
IL Department of Employment Security (IDES)	5, 6, 27
Illinois Comprehensive One Stop Career Center (partial list)	5, 6
IL Community College Board	15
IL Mentor	16, 18
Instituto del Progreso Latino	12, 24
ISHC: Illinois School of Health Careers www.ishc.edu/ 220 South State Street, St. 600	800/499-3200 Chicago, Illinois 60604 10, 11
Jewish Vocational Services	24
Job Center of Evanston	26
Job Center of Lake County	6
Jobs for Youth Chicago	20
KKC: Kennedy King College http://kennedyking.ccc.edu/ 6301 S. Halsted Street	773/602-5000 Chicago, IL 60621 10, 11, 12
Leap Year	33
MacC: Maccormac College http://www.maccormac.edu/ 29 E. Madison	312/922-1884 Chicago, IL 60602 12
MC: Morton College http://www.morton.edu/ 3801 S Central Ave	708/656-8000 Cicero, IL 60804 10, 11, 12
Mexican American Legal Defense and Education Fund	19
MVC: Moraine Valley Community College http://www.morainevalley.edu/ 10900 S 88th Ave	708/974-4300 Palos Hills, IL 60465 10, 11, 12
MXC: Malcolm X College [City Colleges of Chicago] http://malcolmx.ccc.edu/ 1900 W Van Buren	312/850-7000 Chicago, IL 60612 10, 11, 12
NBC: Northwestern Business College: Chicago Campus www.northwesternbc.edu 4829 N Lipps Ave (more locations, call for details)	773/777-4220 Chicago, IL 60630 10, 11
NMH: Northwestern Memorial Hospital http://www.nmh.org/nmh/forhealthcareprofessionals/sdms.htm 312/926-6609	215 E. Huron Chicago, IL 60611 10, 11
NP: North Park http://www.northpark.edu/home/index.cfm?northpark=Nursing.Nrs_Main 773/244-5508 3225 W. Foster Avenue	Chicago, IL 60625 10, 11
NWU: Northwestern University www.medschool.northwestern.edu 645 N. Michigan Ave Ste. 1100	312/908-8160 Chicago, Illinois 60611 10, 11
OCC: Oakton Community College www.oakton.edu 1600 E Golf Rd	847/635-1600 Des Plaines, IL 60016 10, 11, 12
Office of Applied Innovation	24
Outward Bound Wilderness	33
OHC: Olive-Harvey College http://oliveharvey.ccc.edu/ 10001 S Woodlawn Ave	773/291-6100 Chicago, IL 60628 10, 11
Peace Corp	17
Princeton Review	7, 16, 18

Public Allies		34
PSC: Prairie State College www.prairie.cc.il.us/ 708/709-3500 202 Halsted Street Chicago Heights, IL 60411		10, 11, 12
RFU: Rosalind Franklin University of Medicine and Science www.rosalindfranklin.edu/ 847/578-3000 3333 Green Bay Road North Chicago, IL 60064		10, 11
RU: Rush University http://www.rush.edu 312/942-5000 600 South Paulina St. Ste 440 Chicago, IL 60612		10, 11
RDC: Richard J Daley College http://daley.ccc.edu 773/838-7500 7500 S Pulaski Rd Chicago, IL 60652		10, 11, 12
SCJ: Spanish Coalition for Jobs		10, 11, 12, 25
SER: Jobs for Progress National, Inc		25
SFH: St. Francis Hospital http://www.reshealth.org/sub_sfh/default.cfm 847/316-4000 355 Ridge Avenue Evanston, IL 60202		10, 11
SSC: South Suburban College http://www.southsuburbancollege.edu 708/596-2000 15800 S State St South Holland, IL 60473		10, 11, 12
TC: Triton College www.triton.edu 708/456-0300 2000 5 th Ave River Grove, IL 60171		10, 11, 12
Teach for America		16
The Congressional Hispanic Caucus Institute Education Center		19
The East Los Angeles Community Union (TELACU)		19
UIC: University of Il at Chicago www.uic.edu 312/996-7764 1919 W. Taylor Street (MC 898) Chicago, IL 60612		10, 11
United Planet		16
Volunteers in Service to America		17, 18
Westside Youth Tech Entrepreneur Center		30
Wired Scholar		16
WRHC: William Rainey Harper College www.harper.cc.il.us 847/925-6000 1200 W. Algonquin Rd Palatine, IL 60067		10, 11, 12
WWC: Wilbur Wright College http://wright.ccc.edu/ 773/481-8200 4300 N. Narragansett Chicago, IL 60634		10, 11, 12
WitT: Women in the Trades		12, 29
YB: Youth Build		12, 26
YMCA: YMCA Chicago		12, 21
Youth Travel		33

Questions for Military Recruiters

- 1 How long is my enlistment commitment actually for?
- 2 Can the armed forces make me stay longer than what I have contracted for?
- 3 Do I get paid more money for staying longer than my contract stipulates?
- 4 Do I have any say in where I go, and how long I'm there for?
- 5 How much does a newly enlisted service member get paid per week?
- 6 Am I guaranteed the ability to go to college if I want to?
- 7 Can I do a job I want to do in this branch, or am I assigned one?
- 8 If I change my mind about being in this branch can I resign?
- 9 What will happen to me if I decide I don't want to be involved in the military after I enlist?
- 10 What are the most dangerous military jobs?
- 11 Will the skills I learn in the military be useful in civilian life?
- 12 What are the negative aspects of my training?
- 13 What do I do if an officer gives me a command that I believe is illegal?
- 14 What is post-traumatic stress disorder?
- 15 Will I receive any compensation if I am permanently disabled in war?
- 16 Have you ever seen combat and do you think exposure to it is healthy for me?
- 17 Will I be deployed to the Middle East?



**American Friends
Service Committee**

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Answers Military Recruiters Should Give You

- 1 Your enlistment period will last 8 years. Some portion will be active duty and some portion will be on reserve duty. Reserve duty can be made active.
- 2 Yes, the military has the right to change your contract and extend your service longer than you agreed to.
- 3 No, unless you receive a promotion your pay scale stays the same, but if you are in a combat related job you can receive "combat pay".
- 4 No, the military determines where you go and how long you are there. You do have the right to request transfers to different units, but there is never a guarantee that your request will be granted.
- 5 A new service member who is not an officer can be paid between \$13,000 and \$14,500 a year. An average is about \$280.00 a week with an average work week of 80 hours. (\$3.39 an hour)
- 6 If you are on active duty you are not guaranteed the ability to go to school when you want to. Your commanding officer must give their permission. You also might be deployed to a combat area for more than 15 months at a time making courses, even online courses, tough to complete.
- 7 Your job assignment is based on your ASVAB score. If your ASVAB score is too low or you flunk out of your job training you will not get that job and could be reassigned.
- 8 Only an officer can resign. Enlisted members must serve their time or face harsh penalties. Voluntary discharges can happen, but are rare.
- 9 You could put up with it, or risk being court-martialed, receiving a dishonorable discharge, spending time in a military jail, or getting a demotion and reduction in pay. You may also become ineligible for some civilian jobs if this happens.
- 10 In a war zone, there is no job that is safe. Many service members, whose jobs were transportation related, have been killed and injured in Iraq, but infantry related positions are among the most dangerous traditionally.
- 11 It depends on what your job specialty is. Much of what you will learn to do in the military will only relate to military jobs and not civilian jobs.
- 12 Studies have shown that those who are trained to kill and deal with the stress of warfare have the tendency to develop emotional and psychological health problems.
- 13 Military training is designed to mold service members who respond to orders without thinking. Of course, if you believe an order is unlawful you have an obligation to refuse to act upon it. If the lines are blurred, most will just obey. Those who refuse, if the order is illegal, could still face penalties.
- 14 PTSD (post-traumatic stress disorder) is a severe mental health affliction that develops when one experiences or witnesses a traumatic event, such as combat or the effects of combat. Flashbacks, nightmares, depression, and inability to think straight are some of the symptoms of PTSD.
- 15 Yes, you can receive compensation if you are disabled but the payment will be based on your actual disability. The military rating system for measuring disabilities and calculating disability payment has long been thought to be unfair. A person who is blinded may only get a 50% disability rating for instance.
- 16 Any recruiter who tells you that experiencing combat is healthy must not be aware of the thousands of war veterans who are suffering from PTSD, surviving without arms or legs, or whose quality of life will never be what it was before they witnessed combat.
- 17 Nearly every job is a "deployable" job. If you enlist in the Reserves or the National Guard there is a very good chance that you will be deployed to the Middle East rather than serving weekend duty stateside. Active duty enlistees should also be prepared to deploy. Forces are stretched thin and therefore new recruits should always be prepared to go to war.

Recruiter Abuse Hotline 1688 6881