



**American  
Friends  
Service  
Committee**

**Quaker action for a just world**

1501 Cherry Street, Philadelphia, PA 19102  
afsc.org

February 19, 2024

Request for Proposal – American Friends Service Committee  
Climate Justice Expert

### 1. Introduction

American Friends Service Committee (AFSC) is a Quaker peace and social justice organization dedicated to challenging unjust systems and promote peace. We focus on three strategic goals of Just Peace, Just Approaches to Migration and Just Economies, working domestically in the US and in seventeen countries around the globe. The impact of climate chaos cutting across much of our work as a driver of conflict, migration, and ongoing economic injustice. We are seeking a consultancy to assist us in assessing our current approach to climate justice, identifying areas for global connection and growth, and providing recommendations on how to build synergies and develop our strategy and external messaging. This RFP (REQUEST FOR PROPOSALS) outlines the scope of work and requirements for interested consultancy firms or individuals.

### 2. Background

AFSC has begun to actively engage in climate justice analysis and efforts, working towards a sustainable and equitable future for all. We have undertaken analysis in various regions and have undertaken various levels of initiatives and projects, with a commitment to expanding our impact.

In our 2020-2030 strategic plan, we committed to integrating climate justice in ways that draw on our unique strengths, making the links between climate change, violence, and displacement, and adding to the grassroots energy on this existential issue. AFSC endeavors to increase our work in strategically supporting the climate justice agenda, accompanying affected communities in building resilience and promoting sustainability.

### 3. Scope of Work

The selected consultant will be responsible for the following tasks:

- a. Conduct a comprehensive scan and mapping of AFSC's current climate justice efforts.
- b. Conduct a scan of similarly placed and scaled organizations' work on climate justice with an eye toward analyzing gaps that AFSC could be well placed to fill.
- c. Identify AFSC's niche and sphere of influence within the climate justice movement.

- d. Provide recommendations for direction of AFSC to expand our climate justice work over the next 5 years, considering current and potential organizational capacity.
- e. Identify areas for work across AFSC's global portfolio, based on our strategic plan objectives and existing competencies and gaps in the movement.
- f. *Considering the above, identify appropriate opportunities for programming on, for example, climate justice approaches to transitions to renewable energy, the intersections of climate change, resource shortages and resulting migration, and mitigating the climate impact of militarism.*
- g. Outline strategies for linking AFSC's climate justice efforts with suitable partners and stakeholders.

#### 4. Methodology

The exact methodology is to be determined by the consultant; however, it is important that in defining the concepts, the researcher uses a decolonial lens that considers emerging narratives and the variety of contexts in which AFSC operates.

In addition to a literature review of primary and secondary sources, the researchers should conduct structured and/or semi-structured interviews and/or focus group discussions with AFSC staff and committee members with experience or expertise in climate issues.

The consultant should also be prepared to have conversations with select stakeholders from the global Quaker community.

#### 5. Deliverables:

- a. Short literature review, in line with AFSC principles based and inclusive of narratives developed in different global contexts, and highlighting key themes, best practices, emerging trends.
- b. An analysis of AFSC's existing work and narratives, including areas of current and potential confluence and notable opportunities and challenges.
- c. A scan of similarly placed and scaled organizations' work on climate justice and a gaps analysis.
- d. A systems map that highlights the current interconnected elements in relation to the wider climate justice landscape.
- e. Considering the analysis and systems mapping, develop context-appropriate and systems level recommendations for expansion of AFSC's climate justice work. Recommendation should consider regional contexts, but ultimately focus on potential collaborations and cross-cutting strategies for regional and global impact.

#### 5. Timeline – late March to late May 2024

#### 6. Evaluation Criteria

Proposals will be evaluated based on the following criteria:

- a. Expertise and experience in climate justice and related fields.
- b. Understanding of AFSC's mission and goals.

- c. Proposed methodology and approach.
- d. Past performance and track record.
- e. Cost-effectiveness and budget alignment.

#### 8. Submission Guidelines

Interested consultants are required to submit their proposals by email to Sonia Tuma, Associate General Secretary for Global Cohesion at [stuma@afsc.org](mailto:stuma@afsc.org).

A detailed and financial proposal should include:

- a. Company/professional profile and relevant experience.
- b. Proposed methodology and approach for the project.
- c. Timeline and deliverable schedule.
- d. Itemized budget breakdown.
- e. Samples of previous work.
- f. Contact information for references.
- g. Any additional relevant information.

#### 9. Terms and Conditions:

- All submitted proposals will be treated as confidential information.
- AFSC reserves the right to reject any or all proposals received.
- Ownership of the deliverables will be transferred to AFSC upon project completion.
- AFSC may request additional information or clarification from the shortlisted firms.
- The selected consultant must sign a contract outlining the project's terms and conditions.

#### 10. Conclusion:

We appreciate your interest in participating in this RFP process. Please direct any questions or concerns related to this RFP to Sonia Tuma via email at [stuma@afsc.org](mailto:stuma@afsc.org). We look forward to receiving your proposal by the specified deadline.